

# Dolphin EasyReader

Version 4.01

## Quick-Start Guide Software Summary Vendor Support

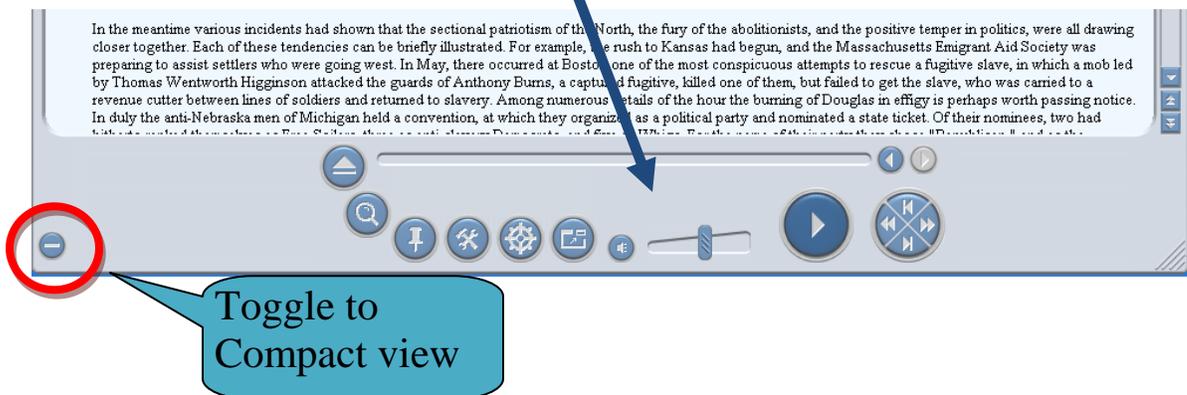


The development of this project by the AIM Consortium and the Michigan Department of Education IDEA Mandated Activities Project Michigan's Integrated Technology Supports was funded by Grant # H327S070003 from the U. S. Department of Education, Office of Special Education Programs. The contents of this project are not exhaustive and inclusion does not imply endorsement by the U.S. Department of Education, the Michigan Department of Education or the Center for Applied Special Technology (CAST)

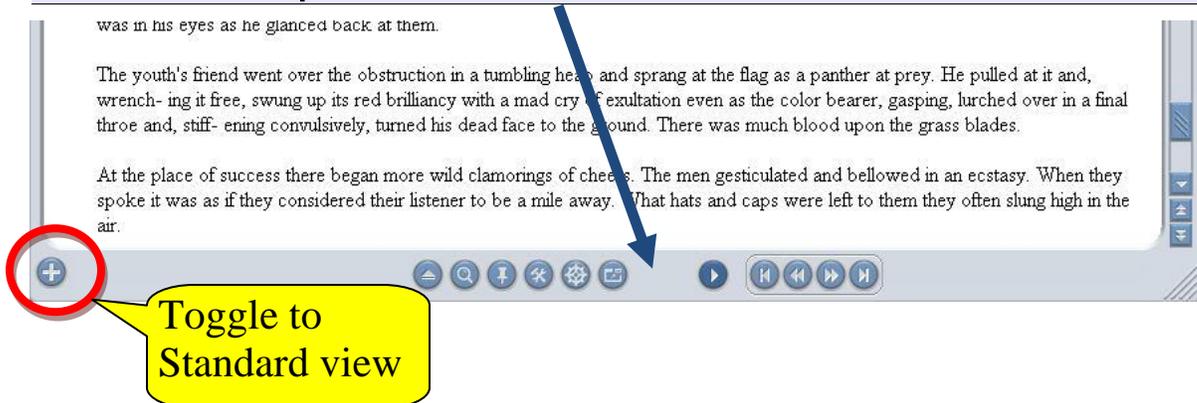
# 1 Quick-Start Guide

## 1.1 Views

### 1.1.1 Standard Tools View



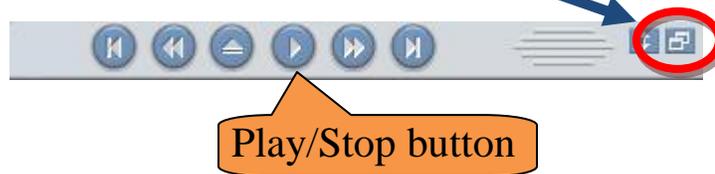
### 1.1.2 Compact Tools View



### 1.1.3 Mini-Player View (no text window)

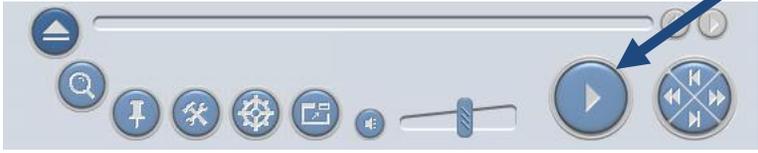
In the toolbar, use the **Mini-Player tool** (shown at right) to close the program window and open the small **Mini-Player View bar** (shown below).

**Start/stop** and a few navigation control arrows are available in the Mini-Player. To return to the program window, use the **Restore** button here.



# 1.2 Play and Stop tool

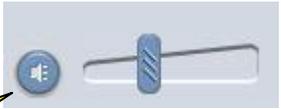
In all tool views, the Play/Stop button looks the same, shown here:



Use the Play/Stop button to start and stop the narration voice.

# 1.3 Volume Control tool

Found ONLY in the Standard Tool view, use the slider to quickly change the volume of the narrator voice. You may also use the Speaker icon to mute and un-mute speaker

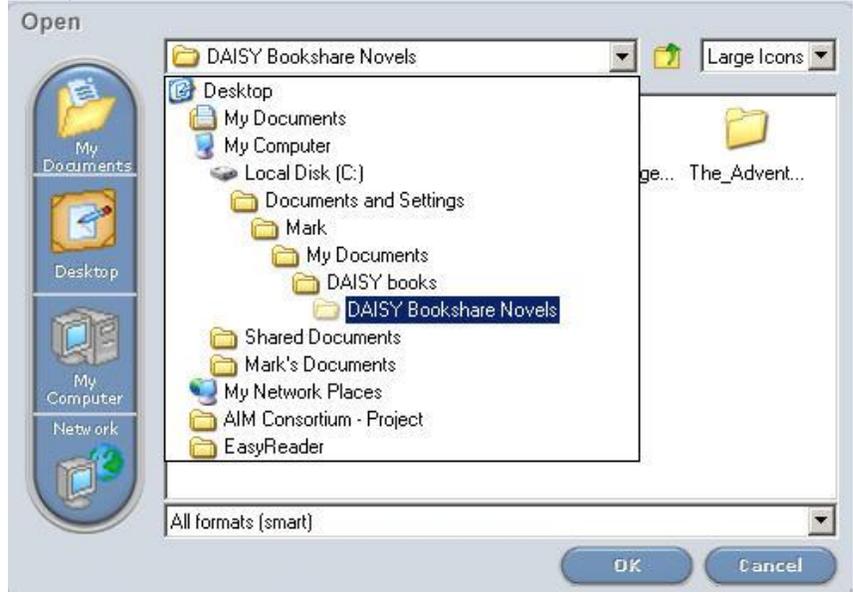
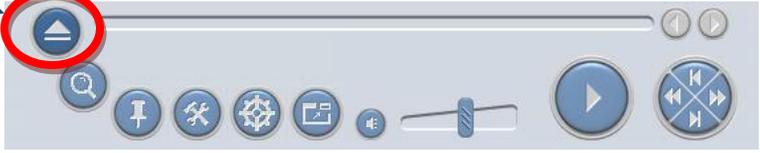


Mute/Un-mute

# 1.4 Opening a book



Use the **Open tool** in the toolbar, shown here, to display the **Open Book** window.



In the **Open** window, use the drop down menu to browse to the folder on your computer that contains the DAISY book you want to open.



When you see the book's title in the window (shown left), click once to highlight it.

Then, click OK.



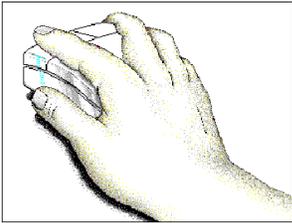
*Note: large books may take 30 seconds or more to open, so be patient!*

## 1.5 Navigate by mouse

Click the **Up** arrow to move backward in the book.

Click the **Down** arrow to move forward in the book.

Double arrows move up or down by page.



Move **slider** (click and hold with mouse) to move quickly around the book.  
**\*Click on the text you want to read**

## 1.6 Navigate by page

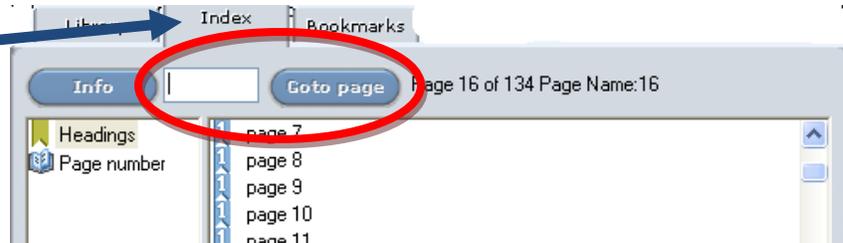
In addition to the page navigation buttons at the bottom of the slider bar (shown in the previous section), The **Page Up** and **Page Down** keyboard keys also move you by pages.



To go to a specific page, open the **Navigation Center** by clicking the Navigation Center tool button.



Select the **Index** tab.



Type in the page number and click the **GoTo page** button

**Note:** a quick way to open the **GoTo Page** area is by using the keyboard shortcut: **Control+G**

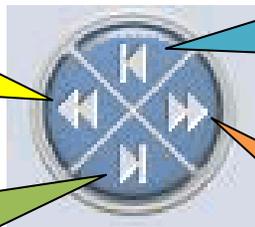
## 1.7 Navigate by Headings

DAISY books are constructed by marking “Headings” in the book. For instance, the Units of a book may be marked as the highest level Heading, referred to as **Heading Level One**. But inside the Units, Chapters may also be marked, becoming **Heading Level Two**. Inside Chapters, it is possible to mark even smaller heading levels as Topics, which would be referred to as **Heading Level Three**.

EasyReader contains a set of navigation tools that allow you to:

1. Set the level of heading you wish to use for navigation, and
2. Move forward and backward using your chosen (or ACTIVE) Heading (Level One, Level Two, Level Three, etc.)

Left Double arrow moves you backward in the book by one (active) heading

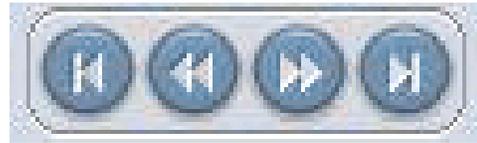


Left arrow w/line changes active level to next higher (e.g. Level 2 to Level 1)

Right arrow w/line changes active level to next lower (e.g. Level 1 to Level 2)

Right Double arrow moves you forward in the book by one (active) heading

Here are the same **Navigation tools** shown in **Compact View**



## 1.8 Navigation Center

The Navigation Center is used to manage you DAISY book library, display the current book's Index or Table of Contents, and show your current Bookmarks. To open the Navigation Center, use the Navigation Center tool button shown here:



### 1.8.1 Library tab

The **Library tab** displays all of the DAISY books you are currently using:



Add books to your Library

To open a book, highlight it, then click **Open**

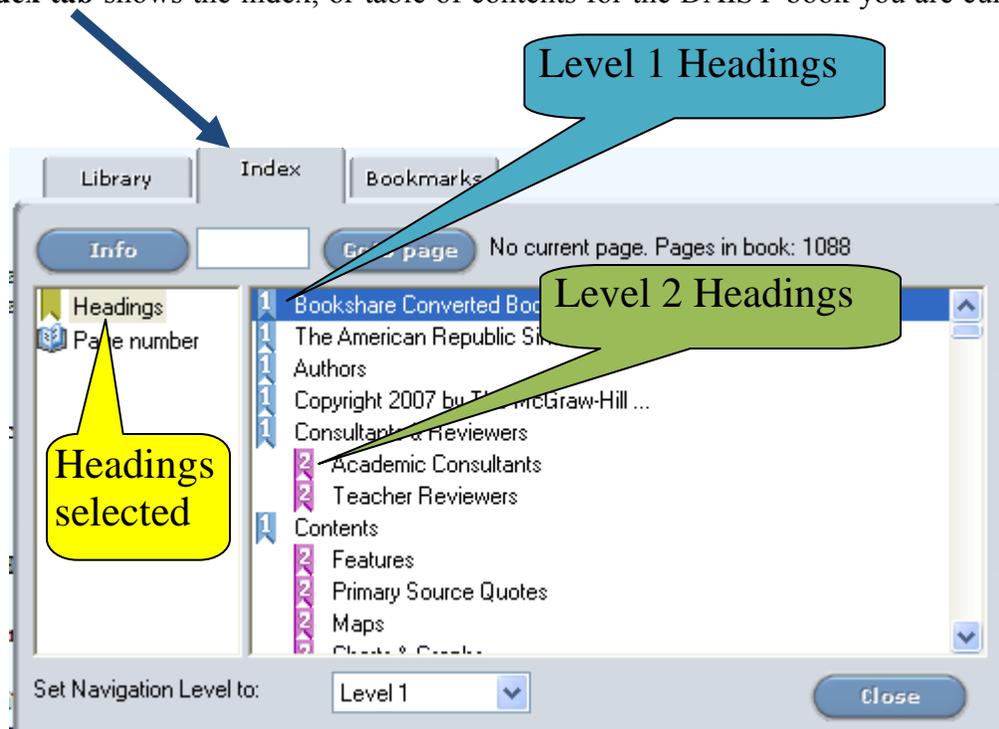
To remove a book, highlight it, then click **Remove**

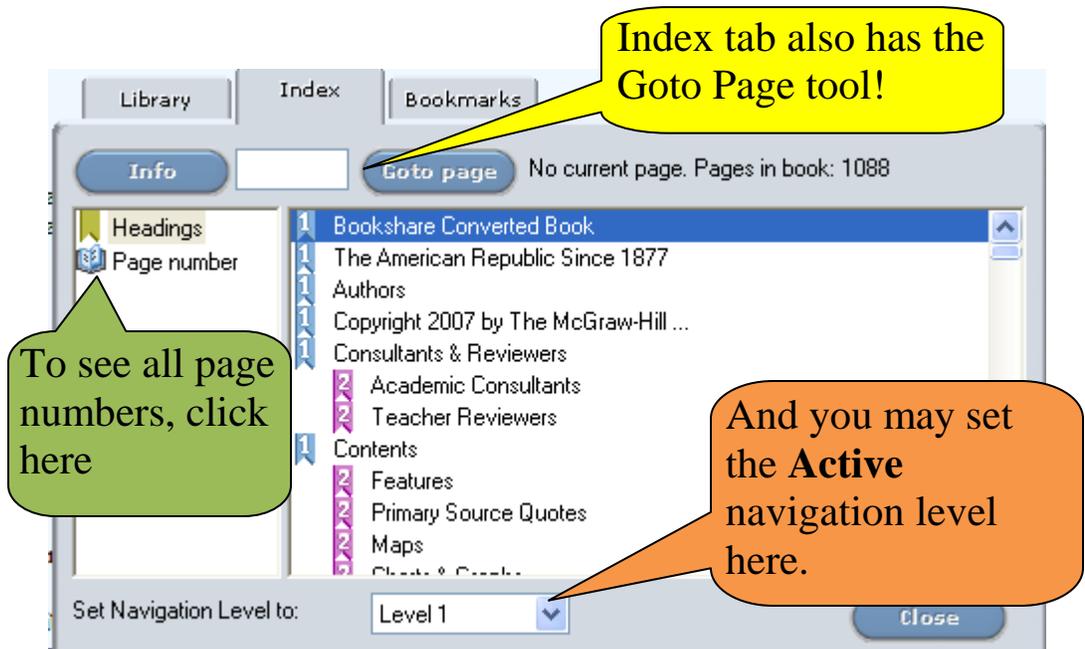
Title	Writer	Last opened	Path
Chimpanzees	Julie Murray	5/8/2009 10:49:58 ...	c:\docume
The American Republic Since 1877	Joyce Appleby	5/8/2009 10:56:19 ...	c:\docume
America's History	James A. Henretta	5/8/2009 10:42:20 ...	c:\docume
Abraham Lincoln and the Union		5/10/2009 3:18:12 ...	c:\docume

### 1.8.2 Index tab

The **Index tab** shows the index, or table of contents for the DAISY book you are currently using.



*Click on any heading shown in the Index tab to move to that segment of the book.*



## 1.9 Preferences



To open the **Preferences** area, click the **Preferences** tool  button:

### 1.9.1 General tab

**Book startup options**

**Self Voicing** – this feature speaks menus, tools, and dialog boxes

**Click Apply when finished**

General | Highlighting | Playback | Display

Load last read book at start up

Remember last book position

Repeat

Self voicing Set Voice

Bookmark audio indicator

Skip in time by:  seconds

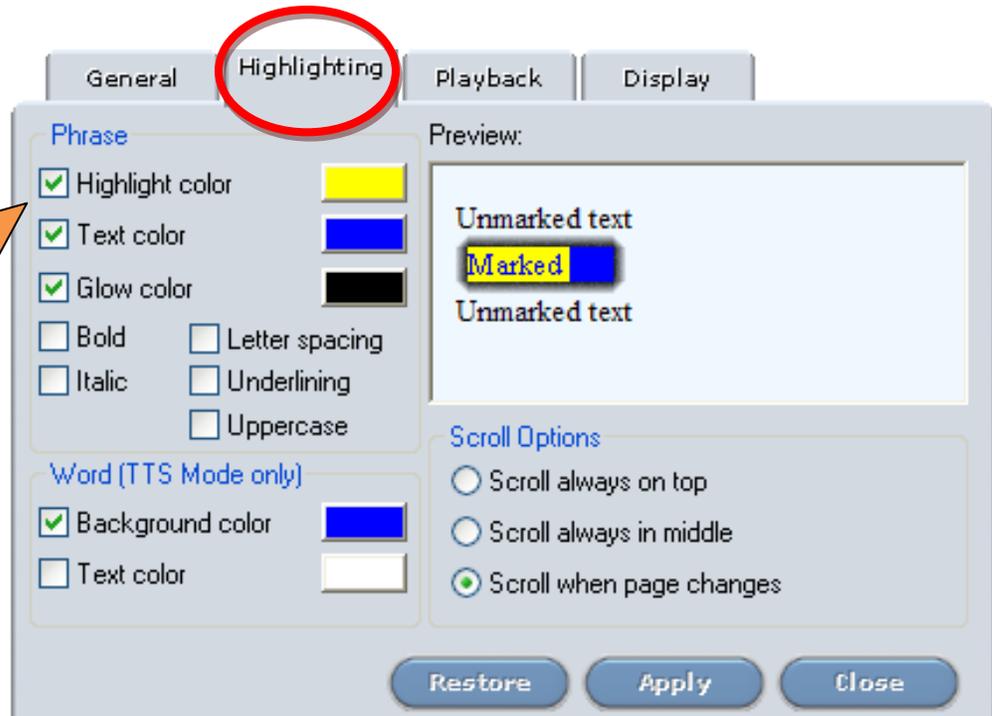
Restore Apply Close

If you want to load the last book used when the program starts, put a check in the box titled **“Load last read book at start up”**

If you want EasyReader to remember and move to the place in the book you last stopped, put a check in the box titled **“Remember last book position”**

### 1.9.2 Highlighting tab

Highlight color refers to sentence/para.  
Text color refers to word being read.

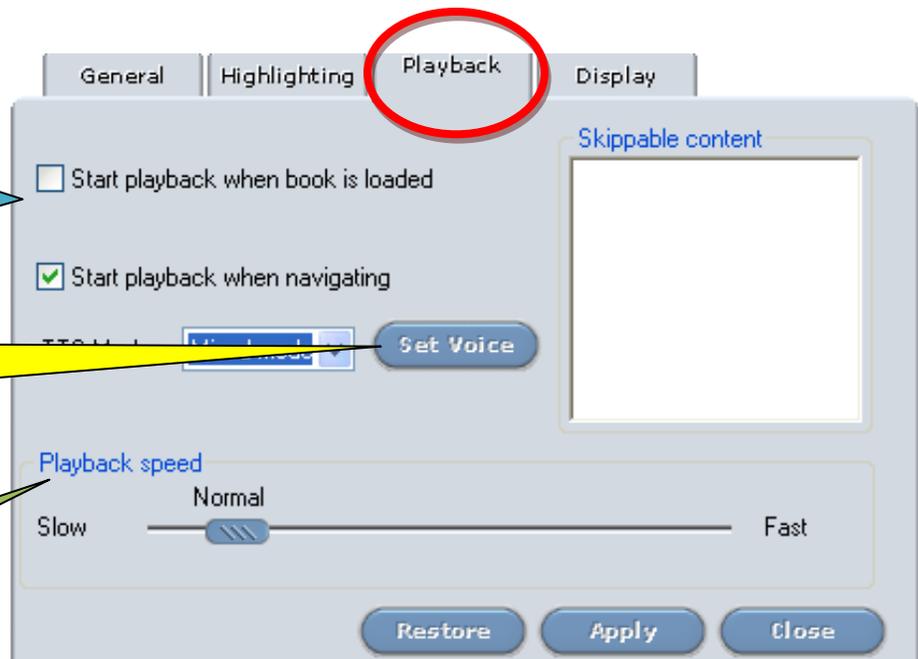


### 1.9.3 Playback tab

Choose when to start playback.

Select Voice

Set Playback speed



**Choose voice from list**

**Select Voice**

Voice	Type
Mary	SAPI 4
Mike	SAPI 4
Sam	SAPI 4
Female Whisper	SAPI 4
Mary in Space	SAPI 4
Male Whisper	SAPI 4
RoboSoft Six	SAPI 4
RoboSoft Five	SAPI 4
RoboSoft Four	SAPI 4
Male Whisper	SAPI 4
RoboSoft One	SAPI 4
RoboSoft Two	SAPI 4
RoboSoft Three	SAPI 4
Mike in Hall	SAPI 4

Volume

Pitch

Speed

This is a test

Test

OK Cancel

**Set volume, pitch and speed**

**Test voice then click OK**

### 1.9.4 Display tab

General Highlighting Playback Display

Preview:

Background color

Text color

Text Size

Largest

Larger

Medium

Smaller

Smallest

Style Sheet: None

Override color settings in style sheets

Restore Apply Close

Unmarked text

Marked

Unmarked text

**Set Background and Text color for entire book**

**Set Text Size**

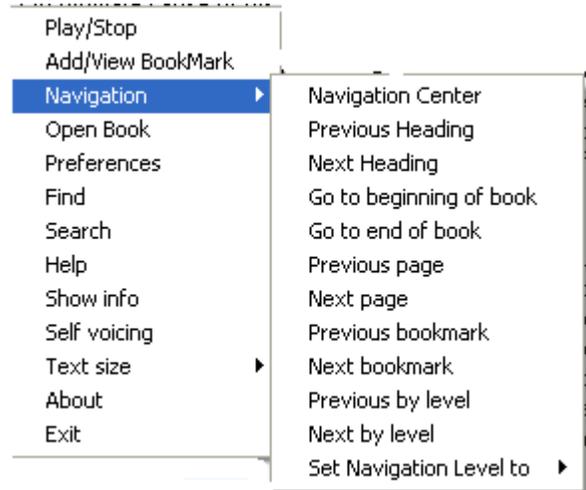
**Use Style Sheet drop-down menu to choose pre-made text display settings.**

Style Sheet: None, Large Style 1, Large Style Large, Large Style Narrow, Large Style No Images, Large Style Spaced

## 1.10 Pop-up Menu

**Right-Click** anywhere in the program window to display the **Pop-up Menu** shown here.

The **Pop-up Menu** gives you quick, easy access to the most commonly used tools, including many navigation commands shown in the **sub-menu**.



## 1.11 Bookmarks

Click the Bookmarks tool

Give the bookmark a name

Add notes if desired

Use a microphone to add recorded notes

## 2 Software Summary

### 2.1 Publisher

Dolphin Computer Access, Inc.  
231 Clarksville Rd., Suite 3  
Princeton Junction, NJ 08550  
Telephone: 866-797-5921  
email: [info@dolphinusa.com](mailto:info@dolphinusa.com)  
web: <http://www.yourdolphin.com/index>

### 2.2 Description

EasyReader is a software digital talking book player, allowing the user to read and listen to content through a combination of text, audio and images. One of the main advantages of using EasyReader is that the content becomes easy to navigate through, where a reader can skip through sections of their content and place bookmarks to highlight areas of interest. Anyone with a visual impairment, dyslexia, learning difficulties or a print impairment can benefit from using EasyReader to read content as digital talking books.

### 2.3 System Requirements

Pentium II 400MHz or faster processor  
Microsoft Windows 98SE, 2000, XP or Vista  
Microsoft Internet Explorer 6 SP1 or later  
RAM - minimum Windows requirements (or at least 64MB)  
Hard disk - 50MB of free disk space  
CD-ROM or DVD drive  
16 bit or higher graphic resolution  
800x600 or greater monitor resolution  
Multimedia soundcard and speakers  
Microphone for creation of audio notes

## 3 Vendor Support

### 3.1 Software Help Menu

There is no Help menu in the EasyReader software. However, a full version of the manual is included during program installation, in DAISY format, and may be opened from the Library tab in Preferences.

### 3.2 Included with purchased software

Manual in DAISY format installed with software

### 3.3 Online tutorial

Tips, Tutorials, Manuals and Knowledge Base available in Help Area on website  
<http://www.yourdolphin.com/index>

### 3.4 Online training videos

Not available at this time

## 4 Credits

**AIM Consortium**

**Center for Applied Special Technology (CAST)**

**U. S. Department of Education, Office of Special Education Programs**

**Jeff Diedrich, Michigan Integrated Technology Supports, [jeff.diedrich@gmail.com](mailto:jeff.diedrich@gmail.com)**

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